

## **The Cherwell District Local Plan – Local Development Scheme**

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- 16 May2012**

## The Cherwell District Local Plan

### 1.1 Introduction

- 1.1.1 The planning system regulates the development and use of land in the public interest. The planning system as a whole and the preparation of development plans in particular, is the most effective way of reconciling the demand for development and the protection of the environment. In the early 1990s the Government introduced the concept of the 'plan-led' planning system, and it became compulsory for District Councils to prepare statutory area-wide local plans. It also introduced the requirement that planning applications shall be determined in accordance with the 'development plan' unless material considerations indicate otherwise.
- 1.1.2 A comprehensive overhaul of the development plan system was introduced via the Planning and Compulsory Purchase Act 2004. The new system was based on a two-tier set of plans – the Regional Spatial Strategy for the South East of England (RSS) and the documents contained in the Local Plan for Cherwell District. The Government has recently published new guidance on the preparation of Local Plan documents and this revised Local Development Scheme has been prepared on the basis of this revised Guidance.
- 1.1.3 The passage of the Localism Act in 2011 has introduced further reforms to the Planning system. The Government is taking steps to revoke (cancel) the RSSs and move to more local determination of planning priorities within a more general policy framework called the National Planning Policy Framework (NPPF) published in March 2012. The Cherwell Local Plan seeks to respond to these changes.
- 1.1.4 This Local Development Scheme (LDS) (Fourth Revision) sets out Cherwell District Council's programme for the preparation of documents under the new plan-making system. The LDS tells the public which documents the local planning authority is proposing to prepare and when, and indicates at what stage they can be involved in the plan-making process. Its purpose is to set out:
- The documents to be prepared and to provide a short description of the content and status and show how they relate to each other;
  - A timetable for the preparation of the documents;
  - Progress in preparing the various documents; and,
  - How the documents will be monitored and reviewed.

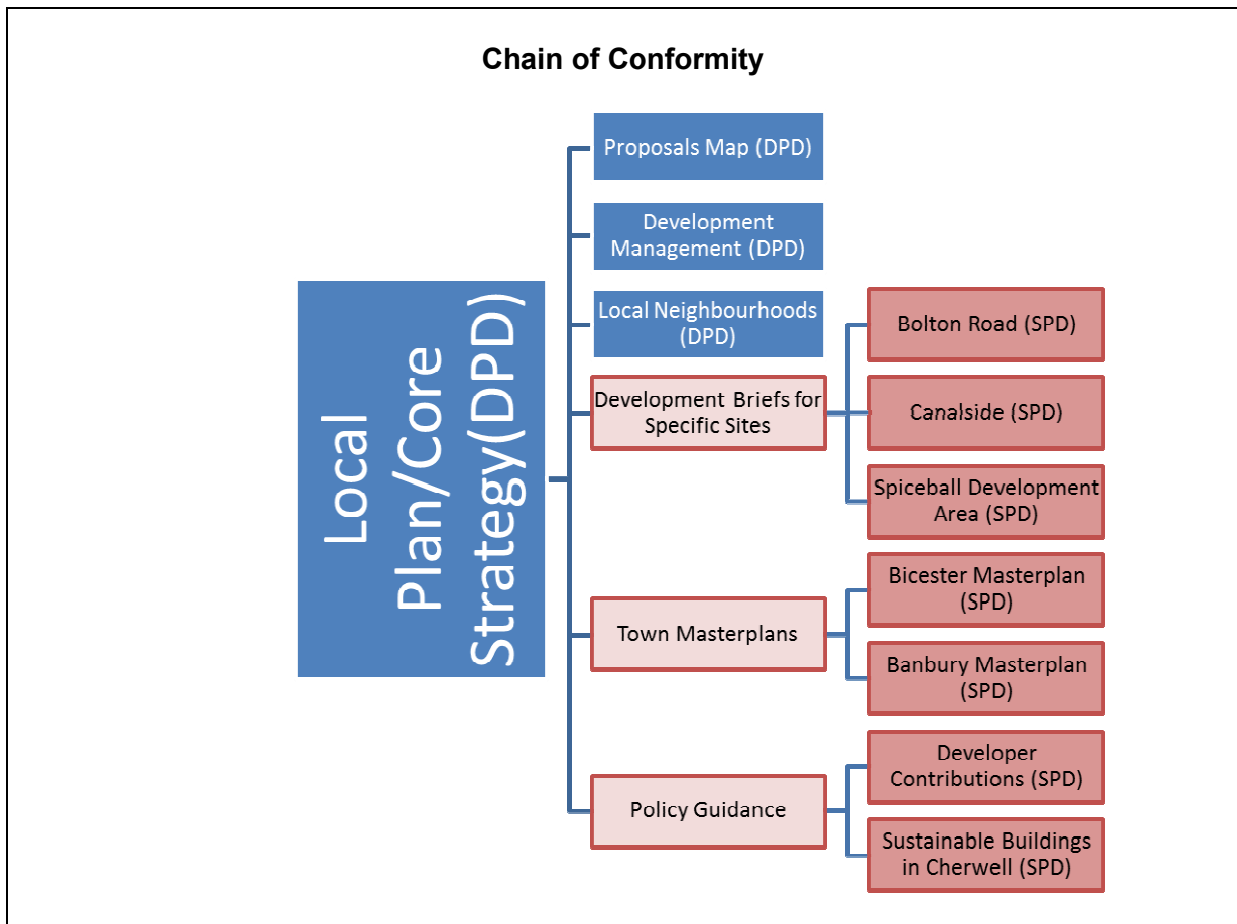
### 1.2 The Cherwell District Local Plan

- 1.2.1 The Local Plan is a suite of documents including:
- Development Plan Documents (DPDs), such as the Local Plan/Core Strategy, Policies for Development Management and the small site proposals in the Local Neighbourhoods DPD. These are policy documents and are subject to independent examination.
  - Supplementary Planning Documents (SPDs) which expand on policies and provide more detailed guidance on policy issues. They are not subject to independent examination but as with Development Plan Documents they are subject to community involvement and sustainability appraisal.
  - Other Local Plan documents such as this Local Development Scheme, the Statement of Community Involvement (which outlines how the community can be involved in the planning process), and the Annual Monitoring Report (AMR). The AMR provides progress on national and local indicators and progress against the milestones set out in this Local Development Scheme.

These terms are all explained further in Appendix E ‘Glossary’.

### 1.3 The Development Plan for Cherwell District

1.3.1 All Development Plan Documents (DPDs) must be consistent with national planning policy and in general conformity with the Regional Spatial Strategy (the East of England Plan) until it is revoked. Once the Local Plan/Core Strategy is adopted, all other DPDs and SPDs must conform to it.



1.3.2 The Cherwell District Local Plan will contain the following planning documents:

- The main strategy document called the Local Plan/Core Strategy (previously called the ‘Core Strategy’) incorporating the Proposals Map.
- Development Plan Documents for ‘Local Neighbourhoods’ (containing site specific proposals for small sites) and one for Development Management.
- Supplementary Planning Documents on the Town Masterplans for Bicester & Banbury.
- Supplementary Planning Documents for specific development areas such as Bolton Road, Canalside and Spiceball (formerly the Cultural Quarter) in Banbury.
- Supplementary Planning Documents for particular policy guidance including ‘Developer Contributions’ and ‘Sustainable Buildings in Cherwell’ (a guide to design in the Cherwell District).
- In addition there will be Annual Monitoring Reports.

- 1.3.3 Further information on these documents is provided in the Local Development Document profiles (Appendix A) which gives a profile of each of the proposed local development documents, their subject matter, status, review arrangements and the periods of public participation and consultation.
- 1.3.4 The Proposals Map illustrates the policies and proposals on an Ordnance Survey map. The Proposals Map is a separate document that is updated as new Development Plan Documents are adopted, and includes the following:
- designations of constraint across the District, such as environmental protection areas, flood risk, as well as settlement boundaries and policy areas such as town centre designations;
  - details of development allocations for employment, retail, housing etc, when the site specific proposals document 'Local Neighbourhoods' DPD is adopted; and
  - sites designated in Minerals and Waste DPDs prepared by Oxfordshire County Council.
- 1.3.5 A number of documents will be prepared to support the Local Plan documents, including statements of how the community have been involved in the process and how comments received have been taken into account, including a Strategic Housing Land Availability Assessment, Sustainability Appraisals and appropriate assessment. More detail on these is contained in the individual Development Plan Documents.
- 1.3.6 The Development Plan for Cherwell District, against which planning applications will be considered, comprises:
- the Regional Spatial Strategy (South East Plan), published 2009 (until revocation)
  - the saved policies of the adopted Cherwell Local Plan 1996 (until replaced)
  - the Cherwell District Local Plan/Core Strategy which will set out the overall spatial strategy for the area as well as a suite of development control policies that guide day-to-day planning decisions.
  - Other Development Plan Documents (DPD) and Supplementary Planning Documents (SPD) as set out within this scheme
  - the Oxfordshire Minerals and Waste Local Plan (adopted 1996) in which the County Council sets out detailed policies and proposals for those areas where provision is made for mineral working and the disposal of mineral wastes and those areas where mineral resources are to be safeguarded for future working. It also includes detailed policies and proposals for the treatment and disposal of refuse and waste materials. This, upon adoption, will be replaced by the Oxfordshire Minerals and Waste Planning Strategy (Currently in production) Any adopted Neighbourhood Plan prepared by a Parish Council within the District.

## **2 Project Plan and Resources**

### **2.1 Development Plan Document Programme**

- 2.1.1 The government published revised regulations in 2012, amending the plan preparation process. The table on the following page shows the different stages required in developing Development Plan Documents and when public involvement takes place.
- 2.1.2 The priority for the District Council is to bring forward employment sites to enable local firms to grow and housing sites to address housing need, particularly for affordable housing. The Council's approach focuses on Local Plan delivery, coupled with town Masterplans and supplementary planning documents to deliver a number of the major development site allocations and Local Plan policies.

2.1.3 Public consultation on the draft Core Strategy (the forerunner to the Local Plan) last took place between February and April 2010. This will be followed by public consultation on a pre-submission Local Plan/Core Strategy between June and July 2012, followed by submission to Government in autumn 2012 and examination in spring 2013.

**Local Plan Document Production Timetable**

**Running Order**

<b>Document</b>	<b>Milestone</b>	<b>Regulation</b>	<b>Date</b>
<b>Local Plan/Core Strategy</b>	Plan Preparation		2004 - 2012
<b>DPD</b>	Proposed Submission Consultation	Reg 20	June – July 2012
	Submission to Secretary of State	Reg 22	October 2012
	Consideration of Representations	Reg 23	November 2012
	Independent Examination	Reg 24	December 2012/January 2013
	Publication of Recommendation	Reg 25	February 2013
	Adoption	Reg 26	<b>March 2013</b>
<b>Development Management</b>			
<b>DPD</b>	Plan Preparation		May 2012
	Initial Engagement	Reg 18	June/July 2012
	Proposed Submission Consultation	Reg 20	March/April 2013
	Submission to Secretary of State	Reg 22	June 2013
	Consideration of Representations	Reg 23	July 2013
	Independent Examination	Reg 24	August 2013
	Publication of Recommendation	Reg 25	September 2013
	Adoption	Reg 26	<b>October 2013</b>
<b>Local Neighbourhoods</b>			
<b>DPD</b>	Plan Preparation		May 2012
	Initial Engagement	Reg 18	June/July 2012
	Proposed Submission Consultation	Reg 20	March/April 2013

	Submission to Secretary of State	Reg 22	June 2013
	Consideration of Representations	Reg 23	July 2013
	Independent Examination	Reg 24	August 2013
	Publication of Recommendation	Reg 25	September 2013
	Adoption	Reg 26	<b>October 2013</b>
<b>Bicester Masterplan</b>			
	Commencement		November 2011
<b>SPD</b>	Executive		Monday 28 <sup>th</sup> May 2012
	Consultation	Reg 12	June –July 2012
	Adoption	Reg 14	<b>September 2012</b>
<b>Banbury Masterplan</b>			
	Commencement		April 2012
<b>SPD</b>	Consultation	Reg 12	July/August 2012
	Adoption	Reg 14	<b>October 2012</b>
<b>Bolton Road</b>			
	Commencement		July 2010
<b>SPD</b>	Consultation	Reg 12	October/November 2012
	Adoption	Reg 14	<b>March 2013</b>
<b>Canalside</b>			
	Commencement		March 2009
<b>SPD</b>	Consultation		November-December 2009
	Adoption	Reg 14	<b>November 2012</b>
<b>Spiceball Development Area</b>			
	Commencement		June 2012
<b>SPD</b>	Consultation	Reg 12	October/November 2012
	Adoption	Reg 14	<b>March 2013</b>
<b>Developer Contributions</b>			
	Commencement		April 2008
<b>SPD</b>	Consultation	Reg 12	May/June 2012
	Adoption	Reg 14	<b>November 2012</b>
<b>Sustainable Buildings in Cherwell</b>			
	Commencement		July 2012

<b>SPD</b>	Consultation	Reg 12	March/April 2013
	Adoption	Reg 14	<b>October 2013</b>

## 2.2 Community Participation

2.2.1 The revised Local Plan regulations change the way in which local planning authorities are required to consult the community on the preparation of development plans and introduce more flexibility in relation to public participation prior to the preparation of a draft plan.

The key stages in the plan preparation include:

- Early engagement and consultation (Regulation 18). Specific and general consultation bodies and any other persons carrying on business in the Authority area which we feel appropriate, will be invited to make representations as to what the local plan should include, as well as the associated documents referred to in this LDS.
- Public Consultation on the Proposed-submission Draft Development Plan Document (Regulation 20). Prior to submission to the Secretary of State for examination, the Council will consult for at least six weeks on a draft plan. Representations made at this stage will be forwarded to the Inspector who will examine the plan.

2.2.2 The document (with minor revisions, if required) is then submitted to the Secretary of State, and notice will be given to the local community by local advertisement and the document will be available for inspection and sent to the statutory consultation bodies.

2.2.3 An independent examination will then take place, during which an Inspector will assess the 'soundness' of the Plan.

## 2.3 Project Management & Resources

2.3.1 The Local Plan process is lead by the Strategic Planning and the Economy Division. Officers in this Division prepare and coordinate the preparation of Local Plan documents and agree consultation documents. Recommendations are made to the Executive for decisions by the Lead Member for Planning. There is also liaison within the Council, with partner authorities and other stakeholders through regular meetings.

2.3.2 Resources to undertake the Local Plan work programme come forms part of the base budget for the Strategic Planning and the Economy Division. The Planning Policy team comprises a Planning Policy Team Leader, two Senior Planners, three planning officers and a Community Engagement Officer, plus an administration officer. Other expertise within the Division is involved in detailed aspects of plan preparation, especially the Economic Development Team, the Design and Conservation Team and other teams from across the Council. In addition to staff resources, other key costs include studies and specialist consultancy advice the Examination and public consultation costs and are funded through an earmarked reserve.

## 2.4 Monitoring & Review

2.4.1 Monitoring is an important part within the cyclical process of policy making and provides feedback on the performance of policies and whether aims are being achieved, as shown below..

2.4.2 Annual Monitoring Reports (AMRs) are prepared each year to assess the extent to which policy aims are being achieved. AMRs will be based on the period 1 April to 31 March. AMRs have been prepared annually from December 2005 to 2011. They must be made available online and can be viewed at:- [www.cherwell.gov.uk/localdevelopmentframework](http://www.cherwell.gov.uk/localdevelopmentframework).

2.4.3 The AMR requires local planning authorities to:

- Review actual progress in terms of local development document preparation against the timetable in the LDS.
- Assess the extent to which policies in local development documents are being implemented.
- Where policies are not being implemented, explain why and set out what steps are to be taken to ensure that the policy is implemented, or whether the policy is to be amended or replaced.
- Identify the significant effects of implementing policies in local development documents and whether they are as intended; and set out whether policies are to be amended or replaced.



**Appendix A. Local Development Document Profiles**

<b>Title</b>	<b>Local Plan/Core Strategy</b>
<b>Document Details</b>	
Role and Content	The document sets out the vision, objectives and strategy for the spatial development of Cherwell District in the period up to 2031. It provides a range of strategic policies covering the overall type, level and broad location of development, with policies guiding economic development & retail, community & housing development, sustainable development for the natural and built environment and planning obligations. There is a vision to guide development in each of the principal settlements of Bicester & Banbury and strategic development sites are included. The Local Plan/Core Strategy includes an implementation framework for the area, proposals for monitoring and key proposals map. Inset maps of the towns and service villages are included on the proposals map showing designations used in the application of development control policies.
Status	Development Plan Document (DPD)
Position in chain of conformity	This conforms to Government Planning Policy.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	
Pre-production evidence gathering and document preparation	Includes – Strategic Housing Land Availability Assessment, Economic Analysis, Retail Study, Landscape Character, Open Space Audit, Tourism Study, Rural Economy Study, Strategic Housing Market Assessment, Affordable Housing Study, Gypsy & Travellers, Sustainability Appraisal Report and Strategic Flood Risk Study.
Production milestones	Commencement of preparation process of DPD – December 2004
	Preparation of issues and alternative options. Public/Stakeholder engagement – Various consultations between 2006 -2010
	Proposed submission report – May 2012
	6-week public consultation period (Reg 20) –June – July 2012
	Submission to Secretary of State (Reg 22) – October 2012
	Examination – December 2011/January 2013
	Inspector's Report – February 2013
	Adoption (Reg 26) – March 2013
<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy, Economic Development, Design and Conservation, Development Control, Strategic Housing and Leisure Teams
<b>Post Production</b>	
Monitoring and review mechanisms	Annual Monitoring Report (AMR)

<b>Title</b>	<b>Local Neighbourhood DPD</b>
<b>Document Details</b>	
Role and Content	To identify the locations for limited village & urban growth on small

	sites not detailed in the Local Plan/Core Strategy. This will link to the development of Neighbourhood Plans and village plans.
Status	Development Plan Document (DPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	
Production milestones	Commencement of DPD preparation – May 2012.
	Early Engagement (Reg 18) – June/July 2012
	Proposed submission draft – March 2013.
	6-week public consultation period (Reg 20) – March/April 2013
	Submission to Secretary of State (Reg 22) – June 2013
	Examination – August 2013
	Inspector's Report – September 2013
	Adoption (Reg 26) – October 2013
<b>Arrangements for Production</b>	
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.
Resources Required	Staff from Planning Policy, Development Control, Strategic Housing, Economic Development, Leisure and Conservation Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

<b>Title</b>	<b>A Development Management DPD</b>
<b>Document Details</b>	
Role and Content	To provide detailed guidance for development control and the practical implementation of planning guidance set out in the NPPF in Cherwell District.
Status	Development Plan Document (DPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	
Production milestones	Commencement of DPD preparation – June 2012.
	Early Engagement (Reg 18) – June-July 2012
	Proposed submission draft – March 2013
	6-week public consultation period (Reg 20) – March/April 2013
	Submission of Secretary of State (Reg 22) – June 2013
	Examination – August 2013
	Inspector's Report – September 2013
	Adoption (Reg 26) – October 2013

<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning and Head of Service for Public Protection and Development Management. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy, Design & Conservation and Development Control Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

<b>Title</b>	<b>Bicester Masterplan SPD</b>
<b>Document Details</b>	
Role and Content	The plan will consider options for town growth, the integration of new development, how best to meet future employment and housing needs, strengthen the town centre and provide a movement strategy.
Status	Supplementary Planning Document (SPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	
Production milestones	Commencement of Masterplan preparation – November 2011
	Consideration of conceptual Masterplan – February 2012
	Consideration of detailed Masterplan – May 2012
	6-week public consultation period (Reg 12) – June to July 2012
	Adoption – September 2012
<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy, Economic Development, Design and Conservation, Development Control, Strategic Housing and Leisure Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

<b>Title</b>	<b>Banbury Masterplan SPD</b>
<b>Document Details</b>	
Role and Content	The plan considers how best to meet future employment and housing needs, strengthen the town centre and provide a movement strategy. It also considers how best to integrate areas of new development with the existing town.
Status	Supplementary Planning Document (SPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	

Production milestones	Commencement of Masterplan preparation – April 2012
	Consideration of conceptual Masterplan – May 2012
	Consideration of detailed Masterplan – July 2012
	6-week public consultation period (Reg 12) – July to August 2012
	Adoption – October 2012
<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy, Economic Development, Design and Conservation, Development Control, Strategic Housing and Leisure Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

<b>Title</b>	<b>Bolton Road SPD</b>
<b>Document Details</b>	
Role and Content	This document provides a detailed development overview of the Bolton Road Development Area within Banbury.
Status	Supplementary Planning Document (SPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	
Production milestones	Commencement of SPD preparation and initial consultation – July 2010 (October – December 2011)
	Publication of draft SPD – October 2012
	6-week public consultation period (Reg 12) –October/November 2012
	Adoption – March 2013
<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy, Economic Development, Design and Conservation, Development Control, Strategic Housing Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

<b>Title</b>	<b>Canalside SPD</b>
<b>Document Details</b>	
Role and Content	This document provides a detailed development overview of the Canalside Development Area within Banbury.
Status	Supplementary Planning Document (SPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	

Production milestones	Commencement of SPD preparation – March 2009
	Preparation of draft SPD – November 2009
	6-week public consultation period – November – December 2009
	Adoption – November 2012
<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy, Economic Development, Design and Conservation, Development Control and Strategic Housing Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

<b>Title</b>	<b>Spiceball Development Area SPD (formerly Cultural Quarter)</b>
<b>Document Details</b>	
Role and Content	This document provides a detailed development overview of the Spiceball Development Area within Banbury.
Status	Supplementary Planning Document (SPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	
Production milestones	Commencement of SPD preparation – June 2012
	6-week public consultation period (Reg 12) – October/November 2012
	Adoption – March 2013
<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy, Economic Development, Design and Conservation, Development Control, Strategic Housing and Leisure Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

<b>Title</b>	<b>Developer Contributions SPD</b>
<b>Document Details</b>	
Role and Content	To provide guidance on developer contributions for both on and off site infrastructure to mitigate the impact of new development.
Status	Supplementary Planning Document (SPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	
Production milestones	Commencement of SPD preparation – April 2008

	Preparation of draft SPD – May 2011
	6-week public consultation period (Reg 12) – May – June 2012
	Adoption – November 2012
<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy and Development Control Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

<b>Title</b>	<b>Sustainable Buildings in Cherwell SPD</b>
<b>Document Details</b>	
Role and Content	To provide detailed guidance on building design in Cherwell District, including sustainable construction methods. It aligns with the CDC Conservation and Design Strategy.
Status	Supplementary Planning Document (SPD)
Position in chain of conformity	This will conform to Government Planning Policy and the Local Plan/Core Strategy for Cherwell District.
Geographical coverage	Cherwell District Council Local Planning Authority Area
<b>Timetable</b>	
Production milestones	Commencement of SPD preparation – July 2012
	Preparation of draft SPD – March 2013
	6-week public consultation period (Reg 12) – March/April 2013
	Adoption – October 2013
<b>Arrangements for Production</b>	
Management arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.
Resources required	Staff from Planning Policy, Design and Conservation and Development Control Teams
<b>Post Production</b>	
Monitoring and review mechanisms	AMR

**Appendix B. Schedule of Local Plan Documents**

**Schedule of Development Plan Documents (DPDs)**

Document Title	Type	Brief Description	Chain of Conformity	Early Engagement Consultation Reg 18	Publication of a DPD and Public Participation Reg 20)	Submission to Secretary of State (Reg 22)	Proposed Date for Adoption (Reg 26)
Local Plan/Core Strategy	DPD	Sets out the vision, objectives and strategy for the spatial development of Cherwell in the period up to 2031.	Conforms to Government Planning Policy	Consultations between Feb 2006 – Feb 2010	June – July 2012	October 2012	March 2013
Proposals Map (including inset maps)	DPD	Identifies areas of protection (e.g. Area of Outstanding Natural Beauty and Conservation Areas); and illustrates locations and defines sites for particular land use and development proposals included in any DPD, and identifies the areas to which specific policies apply			N/A – Included within Local Plan/Core Strategy		March 2013
Local Neighbourhoods	DPD	Sets out the village and urban growth on small sites not detailed in the Local Plan/Core Strategy	Conforms with Local Plan/Core Strategy for Cherwell District	June/July 2012	March/April 2013	June 2013	October 2013
Development Management	DPD	Provides detailed guidance for development control and the practical implementation of planning guidance set out in the NPPF in Cherwell District.	Conforms with Local Plan/Core Strategy for Cherwell District	June/July 2012	March/April 2013	June 2013	October 2013

### Statement of Community Involvement (SCI)

Document Title	Type	Brief Description	Chain of Conformity	Engagement	Publication of a DPD and Public Participation	Submission to Secretary of State	Proposed Date for Adoption
Statement of Community Involvement	N/A	Sets out standards and approach to involving stakeholders and the community in the production of the Local Plan	All DPDs must publish a 'statement of compliance' with the SCI	August – September 2005	N/A	October 2005	June 2006

### Schedule of Supplementary Planning Documents (SPDs)

Document Title	Type	Brief Description	Chain of conformity	Document Preparation Commencement	Reg 12 Public Participation	Proposed Date for Adoption
Bicester Masterplan	SPD	Sets out detailed guidance for the development of land in Bicester for residential and employment purposes	Conforms with Local Plan/Core Strategy for Cherwell District	November 2011	June/July 2012	Sept 2012
Banbury Masterplan	SPD	Sets out detailed guidance for the development of land in Banbury for residential and employment purposes	Conforms with Local Plan/Core Strategy for Cherwell District	April 2012	July/August 2012	October 2012
Bolton Road	SPD	Sets out guidance for the development of land at Bolton Road, Banbury for employment and other purposes	Conforms with Local Plan/Core Strategy for Cherwell District	July 2010	October/November 2012	March 2013
Canalside	SPD	Sets out guidance for the development of Canalside in Banbury for residential and employment purposes	Conforms with Local Plan/Core Strategy for Cherwell District	March 2009	November/December 2009	November 2012
Spiceball Development Area (formerly Cultural Quarter)	SPD	Sets out guidance for the development of Spiceball in Banbury for employment purposes	Conforms with Local Plan/Core Strategy for Cherwell District	June 2012	October/November 2012	March 2013
Developer Contributions	SPD	Sets out guidance on securing	Conforms with Local Plan/Core	April 2008	May – June 2012	November 2012



Document Title	Type	Brief Description	Chain of conformity	Document Preparation Commencement	Reg 12 Public Participation	Proposed Date for Adoption
		affordable housing and other planning gains to mitigate effects of development	Strategy for Cherwell District			
Sustainable Buildings in Cherwell	SPD	Sets out guidelines and standards for the design and layout of new development across Cherwell District	Conforms with Local Plan/Core Strategy for Cherwell District	July 2012	March/April 2013	October 2013

## Appendix C. Consultation Groups

Consultation Groups as listed in the Town and Country Planning (Local Planning) (England) Regulations 2012.

Specific Consultation Bodies:

1. The Coal Authority
2. The Environment Agency
3. The Historic Buildings and Monuments Commission for England (known as English Heritage)
4. The Marine Management Organisation
5. Natural England
6. Network Rail Infrastructure Ltd
7. The Highways Agency
8. A relevant authority any part of whose area is in or adjoins the local planning authority's area
9. Any person
  - to whom the electronic communications code applies by virtue of a direction given under Section 106 (3)(a) of the Communications Act 2003;
  - who owns or controls electronic communications apparatus situated in any part of the area of the local planning authority
10. If it exercises functions in any part of the local planning authority's area –
  - a Primary Care Trust established under section 18 of the National Health Service Act 2006(10) or continued in existence by virtue of that section;
  - a person to whom a licence has been granted under section 6(1)(b) or (c) of the Electricity Act 1989 (11)
  - a person to whom a license has been granted under section 7(2) of the Gas Act 1986(12);
  - a sewage undertaker; and
  - a water undertaker
11. the Homes and Communities Agency

General Consultation Bodies:

- a. Voluntary bodies some or all of whose activities benefit any part of the authority's area;
- b. Bodies which represent the interests of different racial, ethnic or national groups in the authority's area;
- c. Bodies which represent the interests of different religious groups in the authority's area;
- d. Bodies which represent the interests of disabled persons in the authority's area; and
- e. Bodies which represent the interests of persons carrying on business in the authority's area

Relevant Authority

1. Local Planning Authority
2. County Council referred to in section 16(1) of the Act,
3. Parish Council
4. a local policing body.

**Appendix D. Local Development Scheme Revisions**

The Cherwell District Local Development Scheme has gone through a series of revisions as set out in the table below.

Revisions to the Local Development Scheme		
Version	Adoption Date	Reason for revision
Local Development Scheme	November 2005	To update timescales
Local Development Scheme (First Revision)	December 2007	To update timescales
Local Development Scheme (Second Revision)	November 2009	To update timescales

## Appendix E. Saved Policies

The Planning and Compulsory Purchase Act 2004 provides for the saving of policies in adopted or approved local plans for a period of 3 years from the commencement of Section 38 of the Act (which was on 28th September 2004). Policies in plans approved or adopted at that date expired on 27 September 2007 unless the Secretary of State extended them beyond that date, by direction.

The list of saved policies as endorsed by the Secretary of State on 25th September 2007 is set out in the table below. The review and updating of the saved policies will be undertaken through the Local Plan and Development Management DPDs.

### SCHEDULE - POLICIES CONTAINED IN THE CHERWELL LOCAL PLAN 1996

Policy Number	Policy Title/Purpose
*GB1	Development in the Green Belt
GB2	Outdoor Recreation in the Green Belt
GB3	Major Development Sites in the Green Belt
H1	Allocation of sites for housing
H4	Housing schemes for the elderly and disabled
H5	Affordable Housing
H6	Rural Exception Sites
H12	Housing in the rural areas
H13	Residential development in category 1 settlements
H14	Residential development in category 2 settlements
H15	Residential development in category 3 settlements
H16	White land at Yarnton
H17	Replacement dwellings
H18	New dwellings in the countryside
H19	Conversion of buildings in the countryside
H20	Conversion of farmstead buildings
H21	Conversion of buildings in settlements
H23	Residential Caravans
H25	Sites for travelling showpeople
H26	Residential canal moorings
EMP1	Allocation of sites for employment generating development
EMP3	Employment generating development at Kidlington, Yarnton and Begbroke (East)
EMP4	Employment generating development in the rural areas
S2	Proposals for retail development in the shopping centre and town centre, Banbury
S3	Primary shopping frontages, Banbury
S8	Redevelopment of land north of Bridge Street and east of the inner relief road, Banbury for recreational or cultural use
S9	Change of use of residential buildings in Banbury town centre
S10	Development in Banbury commercial areas
S12	Development proposals in Bicester town centre
S13	Primary shopping frontages, Bicester
S15	Redevelopment of land at Franklin's Yard, Bicester
S21	Development in Kidlington shopping centre
S22	Provision of rear servicing, Kidlington
S25	Retail development in the rural areas

S26	Small scale ancillary retail outlets in the rural areas
S27	Garden centres in the rural areas
S28	Proposals for small shops and extensions to existing shops outside Banbury, Bicester and Kidlington shopping centres
S29	Loss of existing village services
TR1	Transportation funding
TR7	Development attracting traffic on minor roads
TR8	Commercial facilities for the motorist
TR10	Heavy Goods vehicles
TR11	Oxford Canal
TR14	Formation of new accesses to the inner relief road and Hennef Way, Banbury
TR16	Access Improvements in the vicinity of Banbury Railway Station
TR20	Reservation of land for road schemes at Bicester
TR22	Reservation of land for road schemes in the countryside
R1	Allocation of land for recreation use
R5	Use of redundant railway lines and disused quarries for recreation purposes
R7	Protection and enhancement of the recreational roles of the Oxford Canal and River Cherwell
R9	Facilities for canal users
R12	Provision of public open space in association with new residential development
R14	Reservation of land for community buildings in association with housing developments at Hanwell Fields, Banbury and Slade Farm, Bicester
T2	Proposals for hotels, motels, guest houses and restaurants within settlements
T3	Land reserved for hotel and associated tourist or leisure based development, in vicinity of junction 11 of the M40, Banbury
T5	Proposals for new hotels, motels, guesthouses and restaurants in the countryside
T7	Conversion of buildings beyond settlements to self-catering holiday accommodation
AG2	Construction of farm buildings
AG3	Siting of new or extension to existing intensive livestock and poultry units
AG4	Waste disposal from intensive livestock and poultry units
AG5	Development involving horses
C1	Protection of sites of nature conservation value
C2	Development affecting protected species
C4	Creation of new habitats
C5	Protection of ecological value and rural character of specified features of value in the district
C6	Development proposals adjacent to the River Thames
C7	Landscape conservation
C8	Sporadic development in the open countryside
C9	Scale of development compatible with a rural location
C10	Historic landscapes, parks and gardens and historic battlefields
C11	Protection of the vista and setting of Rousham Park
C12	Development in the Cotswold Area of Outstanding Natural Beauty
C13	Areas of High Landscape Value
C14	Countryside Management Projects
C15	Prevention of coalescence of settlements
C17	Enhancement of the urban fringe through tree and woodland planting

C18	Development proposals affecting a listed building
C21	Proposals for re-use of a listed building
C23	Retention of features contributing to character or appearance of a conservation area
C25	Development affecting the site or setting of a schedule ancient monument
C27	Development in villages to respect historic settlement pattern
C28	Layout, design and external appearance of new development
C29	Appearance of development adjacent to the Oxford Canal
C30	Design of new residential development
C31	Compatibility of proposals in residential areas
C32	Provision of facilities for disabled people
C33	Protection of important gaps of undeveloped land
C34	Protection of views of St Mary's Church, Banbury
C38	Satellite dishes in conservation areas and on listed buildings
C39	Telecommunication masts and structures
ENV1	Development likely to cause detrimental levels of pollution
ENV2	Redevelopment of sites causing serious detriment to local amenity
ENV6	Development at Oxford Airport, Kidlington likely to increase noise nuisance
ENV7	Development affecting water quality
ENV10	Development proposals likely to damage or be at risk from hazardous installations
ENV11	Proposals for installations handling hazardous substances
ENV12	Development on contaminated land
OA2	Protection of land at Yarnton Road Recreation ground, Kidlington for a new primary school

#### **SCHEDULE - POLICIES CONTAINED IN THE CENTRAL OXFORDSHIRE LOCAL PLAN 1992**

<b>Policy Number</b>	<b>Policy Title/Purpose</b>
*GB1	Development in the Green Belt

\* Note: Legal challenge to the adoption of the Cherwell Local Plan

Following a legal challenge to the adoption of the Cherwell Local Plan the High Court ordered that the first line of paragraph 1.15 of the reasoned justification to Policy GB3 and Policy R6 and paragraph 6.45 of its reasoned justification in its entirety and the Proposals Map insofar as it affected the objection site of Shipton on Cherwell Quarry be quashed. As a result it is the green belt policy of the Central Oxfordshire Local Plan 1992 that retains Development Plan Status for this particular site.

## Appendix F. Glossary

- **Annual Monitoring Report (AMR)** - a report produced at the end of each year assessing progress of the LDS and the extent to which policies in Local Development Documents are being successfully implemented.
- **Local Plan/(formerly the Core Strategy)** – sets out the long-term spatial vision and spatial objectives for the district and strategic policies and proposals to deliver that vision..
- **Development Plan Documents (DPDs)** - prepared by the relevant plan-making authority. They are spatial planning documents that are subject to independent examination. There is a right for those making representations seeking change to be heard at an independent examination. Together with the Regional Spatial Strategy they will form the 'development plan' for an area.
- **Local Development Document (LDD)** - the collective term for DPDs, SPDs and the Statement of Community Involvement.
- **Local Development Framework (LDF)** – This terms has been replaced by the term 'Local Plan'. It was used to describe a portfolio of Local Development Documents that provide a framework for delivering the spatial planning strategy for the area. It also contains a number of other documents, including the Annual Monitoring Report, and any 'saved' plans that affect the area. This term is now replaced by 'Local Plan'.
- **Local Plan** – The new term for the suite of Development Plan documents.
- **Local Development Scheme (LDS)** - sets out the programme for the preparation of local development documents.
- **National Planning Policy Framework (NPPF)** – sets out the Governments planning policies. Replaces all previous Planning Policy Statements and associated Guidance.
- **Proposals Map** - the proposals map illustrates all policies contained in DPDs, together with any saved policies.
- **Regional Spatial Strategy (RSS)** - the regional plan prepared by the South East of England Regional Assembly which set out policies for the future of the region to 2021. This is being revoked by the Government.
- **Site Specific Proposals (SSP)** - allocations of sites for specific or mixed uses or development. Policies will identify any specific requirements for individual proposals.
- **Statement of Community Involvement (SCI)** - sets out the standards which the plan-making authority intends to achieve in relation to involving the community in the preparation, alteration and continuing review of all LDDs and in development control decisions. It is subject to independent examination. In respect of every LDD the local planning authority is required to publish a statement showing how it complied with the SCI.
- **Strategic Environmental Assessment(SEA)** - an assessment of the environmental effects of policies, plans and programmes, required by European legislation, which will be part of the public consultation on the policies.
- **Supplementary Planning Documents (SPDs)** - these cover a wide range of issues on which the plan making authority wishes to provide guidance to supplement the policies and proposals in development plan documents. They do not form part of the development plan and are not subject to independent examination.
- **Sustainability Appraisal (SA)** - a tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors). Required to be undertaken for all LDDs.